

**Trumbull County Board of Health – Regular Meeting  
November 19, 2025 – 1:00PM  
194 W. Main St. \* Cortland, Ohio 44410**

**BOARD MEMBERS PRESENT:** Louis Adovasio  
Robert Biery, Jr.  
Gregory Dubos  
Dr. Harold Firster  
Kathy Salapata, RN  
John “Jack” Simon, Jr., President Pro Tempore  
John C. Messersmith, President

**STAFF:** Frank Migliozi, MPH, REHS, Health Commissioner  
Erin Heckman, RN, Director of Nursing  
Kristofer Wilster, MPH, REHS, Director of Environmental Health  
Jenna Amerine, MPH, CHES, Grants Coordinator  
Daniel Bonacker, MPH, REHSIT, Accreditation Coordinator  
Daniel Dean, MBA, CPA, IT Specialist  
Johnna Ben, Administrative Coordinator

**OTHERS:** James Enyeart, MD, Medical Director  
Robert Kokor, Legal Counsel

**MINUTES**

- I. The meeting was Called to Order, and the Pledge of Allegiance was said.
- II. **Adoption of Agenda: MOTION: 25-179** made by Mr. Adovasio, seconded by Mrs. Salapata to adopt the agenda as presented.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – *Not Yet Present*  
Mr. Messersmith – Yes

Motion carried.

- III. **Approval of Minutes: MOTION: 25-180** made by Mr. Dubos, seconded by Mr. Biery to approve the minutes of October 22, 2025, regular meeting, and the November 6, 2025, special meeting, as provided.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes

Trumbull County Board of Health Regular Meeting – November 19, 2025

Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – *Not Yet Present*  
Mr. Messersmith – Yes

Motion carried.

- IV. Health Commissioner Report:** Mr. Migliozi provided a written report to the Board for their review and additionally informed the Board that the county notified all departments of a recent cyber-attack. Staff were instructed to change passwords and VPN access for remote work would be unavailable for an indefinite period of time.

Beginning April 2026, a new rule under Title II of the Americans with Disabilities Act will establish minimum digital accessibility standards for public agency websites and mobile applications. These requirements are intended to ensure accessibility for individuals with visual, auditory, motor and cognitive disabilities. The agency's IT Specialist is currently coordinating with the county IT department to ensure compliance.

Mr. Dubos inquired about the county IT department's request to install a backup server department on our second floor, and whether this would interfere with 911 operations. Mr. Migliozi responded that there is sufficient room and no expected interference.

Mr. Dubos asked about the flexible pipe for the HVAC system. Mr. Migliozi noted that the flexible pipe is part of the zoned HVAC design and may be contributing to inconsistent room temperatures. It is believed that the existing flex pipe is reducing air velocity, leading to uneven airflow and temperature imbalances throughout the building.

Mrs. Salapata asked for an update on the conversion from HDIS to Accella. Mr. Migliozi stated that the Baldwin Group stated that they are not going to sunset HDIS; however, the health district still has plans to transfer some of the environmental programs to Accella to see how it works but continue with HDIS as well. Mr. Wilster added that having spoken with other health districts that use Accella, it does not seem to be working to their expectations, but our health district will try it on a limited capacity.

**MOTION: 25-181** made by Dr. Firster, seconded by Mrs. Salapata to accept the Health Commissioner's written report as provided.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – *Not Yet Present*  
Mr. Messersmith – Yes

Motion carried.

*Mr. Simon entered the meeting at 1:05 pm.*

**MOTION: 25-182** made by Dr. Firster, seconded by Mr. Biery to accept Mr. Simon into the meeting.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – *Vote Not Taken*  
Mr. Messersmith – Yes

Motion carried.

- V. **Director of Nursing Report:** Mrs. Heckman provided the Board with a written report for their review. Mrs. Heckman pointed out that under the “Animal Bite” section of her report, the system did not generate what type of bite.

**MOTION: 25-183** made by Mr. Adovasio, seconded by Mrs. Salapata to accept the Director of Nursing’s written report as provided.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- VI. **Director of Environmental Health Report:** Mr. Wilster provided a written report to the Board for their review. Mr. Wilster added that the unfit house in Weathersfield Township that was tabled from the last meeting is showing progress, and the owner is attempting to do what he stated at the October meeting.

**MOTION: 25-184** made by Mr. Dubos, seconded by Dr. Firster to accept the Environmental Health Director’s written report as provided.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes



Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- VII. Grants Coordinator Report:** Ms. Amerine provided a written report to the Board for their review. Ms. Amerine added that since she wrote her report, the health district had applied for three additional grant opportunities: one for Alzheimer's Awareness, Child Injury Action Program and additional funding for the Harm Reduction grant.

Mr. Dubos inquired about the Trumbull County Adult Probation Class that is listed in her report. Ms. Amerine explained that when we had the Tobacco Cessation grant, we collaborated with adult probation to offer classes on tobacco cessation. When the grant ended, Trumbull County Adult Probation found funding and wanted us to continue offering those classes. So, we are continuing to conduct tobacco cessation classes for which we bill and they reimburse our agency.

**MOTION: 25-185** made by Dr. Firster, seconded by Mr. Adovasio to accept the Grants Coordinator's written report as provided.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- VIII. Accreditation Coordinator Report:** Mr. Bonacker provided a written report to the Board for their review.

**MOTION: 25-186** made by Mr. Adovasio, seconded by Mrs. Salapata to accept the Accreditation Coordinator's written report as provided.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- IX. Health Educator Report:** Mr. Kriebel was not present at the meeting but did provide a written report to the Board for their review.

**MOTION: 25-187** made by Mrs. Salapata, seconded by Dr. Firster to accept the Health Educator's written report as provided.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- X. Board Report: None**

- XI. Old Business:** A. Passage of Revision of the Regulation of the Trumbull County Combined Health District for Establishing Fees - .06 Food – 3<sup>rd</sup> and Final Reading

**MOTION: 25-188** made by Dr. Firster, seconded by Mr. Biery to dispense with the formal reading and pass the revision of the Regulation of the Trumbull County Combined Health District for Establishing Fees .06 Food for their 3<sup>rd</sup> and final reading.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- XII. New Business:** A. Declaration of Unfit for Human Habitation – 908 Leavitt Rd., Warren Twp., Thomas Mahood, Owner – Not present. A request was made by the Warren Township Trustees to determine if this structure was fit for human habitation. An inspection occurred on October 9, 2025, and the inspector noted broken, missing or board windows and doors, missing or badly damaged ceiling tiles, walls and/or flooring, the presence of solid waste, mold & moisture contamination, non-working electrical components, gross unsanitary conditions and the inspector additional noted that the structure was full of trash.

**MOTION: 25-189** made by Dr. Firster, seconded by Mrs. Salapata to declare the structure at 908 Leavitt Rd., Warren Twp., unfit for human habitation.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

**XIII. Citizens Comments: None**

- XIV. Executive Session: *MOTION: 25-190*** made by Dr. Firster, seconded by Mr. Adovasio to close for executive session for discussion regarding pending litigation, employment contracts and consideration of the appointment, employment or discipline of a public employee or official.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

***MOTION: 25-191*** made by Mrs. Salapata, seconded by Dr. Firster to reopen to public session.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried. (Closed 1:23pm – Reopened 1:55pm)

- XV. Approval of Payment of the Bills: *MOTION: 25-192*** made by Mr. Adovasio, seconded by Mr. Dubos to approve payment of the bills as provided.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes

Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- XVI. **Date of Next Regular Meeting: MOTION: 25-193** made by Mr. Adovasio, seconded by Mrs. Salapata to change the date of the next regular meeting to December 17, 2025.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- XVII. **Adjournment: MOTION: 25-194** made by Mr. Dubos, seconded by Mrs. Salapata to adjourn.  
(Adjournment 1:58 pm)

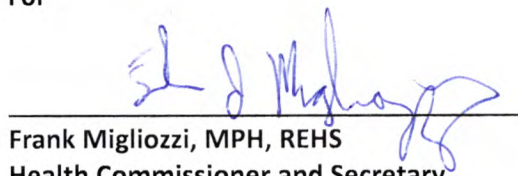
**RECORDED BY:**

  
Johnna Ben  
Administrative Coordinator  
Trumbull County Combined Health District

**ATTESTED BY:**

  
John C. Messersmith  
President  
Trumbull County Board of Health

For

  
Frank Migliozi, MPH, REHS  
Health Commissioner and Secretary  
Trumbull County Board of Health



## **Health Commissioner's Report – November 19, 2025 Board of Health Meeting**

### **1) Budget/Financial**

- Attached is the monthly financial report for October 2025. The general fund was at a positive cash balance of \$665,523.73 for the month of October. Our all-fund balance for the month of October was \$2,705,649.10.

### **2) Credit Card**

- Two of the three credit cards have been renewed and will expire in 2027. The remaining credit card will expire in June of 2027. For the credit card transactions, please see the list of bills.

### **3) Vehicles**

- Attached are the cost analysis for the month of October for the vehicles. The overall cost savings for the vehicles for the month of October was \$4,113.36 with YTD savings of \$31,063.34

### **4) Building/Grounds**

- Dan Dean was approached via email from the Trumbull County Data Processing office to install a backup server in our 2<sup>nd</sup> floor server room.
- We have asked Thompson Mechanical to do a mapping of our HVAC duct work to possibly replace all of the flexible pipe that runs within five feet of each of the HVAC diffusers.

### **5) Union/Management**

- Contract negotiations have begun with the bargaining unit. The first meeting was held on 11/12/25.

### **6) Policies/Procedures – Revisions**

- HMG-1030 Voluntary Nature of Services
- HMG-1050 Creative Outreach
- HMG-1070 Levels of Service
- HMG-1220 Family Support Specialist Caseload Size
- HMG-1230 Family Support Specialist Caseload Weight
- NUR-1140 Family Connects Ohio Clinical Guidelines

### **7) Accreditation**

- As I mentioned to the Board last month, we are participating in a pilot program through PHAB, PHAB Community Context Session, and the first meeting will be 11/14/25.
- PHAB has scheduled a virtual site visit for 12/12/25 from 10:30am – 3:30pm. We have selected several staff members from various levels of the organization, as well as three Board Members to participate in sessions with the site visitors.

### **8) Other**

- Our all-day staff workforce development training is scheduled for 11/21/25. The office will be closed on this day.



**TRUMBULL COUNTY COMBINED HEALTH DISTRICT**  
**FINANCIAL REPORT**  
**as of October 31, 2025**

| FUND                     | BUDGET          | REV           | OCTOBER<br>EXP | REVENUE         | YEAR TO DATE<br>EXPENDITURES | REV - EXP       | REMAINING<br>BUDGET | %<br>REMAINING | CALENDAR<br>REMAINING | FUND CASH<br>BALANCE |
|--------------------------|-----------------|---------------|----------------|-----------------|------------------------------|-----------------|---------------------|----------------|-----------------------|----------------------|
| GENERAL FUND 950         | \$ 3,914,279.30 | \$ 72,488.22  | \$ 353,982.53  | \$ 2,343,094.46 | \$ 2,679,765.63              | \$ (336,671.17) | \$ 1,234,513.67     | 31.54%         | 16.67%                | \$ 665,523.73        |
| FOOD SERV FUND 951       | \$ 401,210.00   | \$ 2,941.98   | \$ 40,112.61   | \$ 348,370.45   | \$ 344,599.42                | \$ 3,771.03     | \$ 56,610.58        | 14.11%         | 16.67%                | \$ 101,306.85        |
| CAR SEAT FUND 955        | \$ 9,000.00     | \$ -          | \$ -           | \$ 1,070.00     | \$ 5,387.16                  | \$ (4,317.16)   | \$ 3,612.84         | 40.14%         | 16.67%                | \$ 2,432.38          |
| TBD FUND 956             | \$ -            | \$ -          | \$ -           | \$ -            | \$ -                         | \$ -            | \$ -                | 100.00%        | 16.67%                | \$ -                 |
| PARKS/CAMPS FUND 958     | \$ 8,000.00     | \$ -          | \$ -           | \$ 4,718.56     | \$ 1,320.00                  | \$ 3,398.56     | \$ 6,680.00         | 83.50%         | 16.67%                | \$ 6,466.74          |
| PRIV WATER SYS FUND 959  | \$ 105,437.67   | \$ 9,329.50   | \$ 2,031.73    | \$ 54,663.00    | \$ 16,851.43                 | \$ 37,811.57    | \$ 88,586.24        | 84.02%         | 16.67%                | \$ 58,158.13         |
| POOLS FUND 960           | \$ 20,350.00    | \$ -          | \$ -           | \$ 16,285.50    | \$ 3,185.00                  | \$ 13,100.50    | \$ 17,165.00        | 84.35%         | 16.67%                | \$ 13,100.50         |
| TOBACCO ENFORCE 962      | \$ 10,350.00    | \$ -          | \$ -           | \$ -            | \$ -                         | \$ -            | \$ 10,350.00        | 100.00%        | 16.67%                | \$ 10,350.00         |
| REIMB SWD FUND 970       | \$ 21,000.00    | \$ 5,100.00   | \$ -           | \$ 20,750.00    | \$ -                         | \$ 20,750.00    | \$ 21,000.00        | 100.00%        | 16.67%                | \$ 22,350.00         |
| CD&D FUND 972            | \$ 1,078,740.00 | \$ 100.00     | \$ 9,782.30    | \$ 750.00       | \$ 94,658.54                 | \$ (93,908.54)  | \$ 984,081.46       | 91.23%         | 16.67%                | \$ 647,401.05        |
| HSTS PROGRAM FUND 974    | \$ 1,442,134.00 | \$ 161,342.00 | \$ 170,126.77  | \$ 1,097,131.13 | \$ 1,200,952.65              | \$ (103,821.52) | \$ 241,181.35       | 16.72%         | 16.67%                | \$ 515,518.53        |
| GRND WTR MONT FUND 975   | \$ 72,273.87    | \$ -          | \$ -           | \$ -            | \$ -                         | \$ -            | \$ 72,273.87        | 100.00%        | 16.67%                | \$ 72,273.87         |
| TB CONTROL UNIT FUND 979 | \$ 99,489.03    | \$ 90.00      | \$ 10,580.59   | \$ 61,500.00    | \$ 60,412.36                 | \$ 1,087.64     | \$ 39,076.67        | 39.28%         | 16.67%                | \$ 83,137.43         |
| <b>GRANTS</b>            | \$ 1,157,837.83 | \$ 123,652.40 | \$ 9,665.54    | \$ 930,124.52   | \$ 671,611.00                | \$ 258,513.52   | \$ 486,226.83       |                |                       | \$ 507,629.89        |
| TBD FUND 952             | \$ -            | \$ -          | \$ -           | \$ -            | \$ -                         | \$ -            | \$ -                | 100.00%        | 16.67%                | \$ -                 |
| RL FUND 953              | \$ 61,620.60    | \$ 13,379.40  | \$ -           | \$ 55,505.11    | \$ 27,058.38                 | \$ 28,446.73    | \$ 34,562.22        | 56.09%         | 16.67%                | \$ 47,941.62         |
| TUPCP FUND 954           | \$ 131,170.62   | \$ -          | \$ 1,669.78    | \$ 108,400.00   | \$ 80,952.01                 | \$ 27,447.99    | \$ 50,218.61        | 38.28%         | 16.67%                | \$ 50,218.61         |
| HW FUND 954-4912         | \$ 29,750.00    | \$ -          | \$ -           | \$ 25,666.70    | \$ 23,750.00                 | \$ 1,916.70     | \$ 6,000.00         | 20.17%         | 16.67%                | \$ 6,000.00          |
| IH FUND 957              | \$ 95,000.00    | \$ 47,250.00  | \$ 98.34       | \$ 112,000.00   | \$ 50,980.63                 | \$ 61,019.37    | \$ 44,019.37        | 46.34%         | 16.67%                | \$ 97,848.32         |
| NACCHO FUND 961          | \$ 40,000.00    | \$ -          | \$ -           | \$ 40,000.00    | \$ 19,387.61                 | \$ 20,612.39    | \$ 20,612.39        | 0.00%          | 16.67%                | \$ 20,612.39         |
| GVO FUND 963             | \$ 55,295.00    | \$ 2,000.00   | \$ -           | \$ 39,711.00    | \$ 40,719.82                 | \$ (1,008.82)   | \$ 14,575.18        | 26.36%         | 16.67%                | \$ 16,746.04         |
| EO FUND 964              | \$ 54,003.61    | \$ -          | \$ -           | \$ 33,441.26    | \$ 54,003.61                 | \$ (20,562.35)  | \$ -                | 0.00%          | 16.67%                | \$ -                 |

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT**  
**FINANCIAL REPORT**  
**as of October 31, 2025**

| FUND          | BUDGET                 | OCTOBER<br>REV       | OCTOBER<br>EXP       | REVENUE                | YEAR TO DATE<br>EXPENDITURES | REV - EXP              | REMAINING<br>BUDGET    | %<br>REMAINING | CALENDAR<br>REMAINING | FUND CASH<br>BALANCE   |
|---------------|------------------------|----------------------|----------------------|------------------------|------------------------------|------------------------|------------------------|----------------|-----------------------|------------------------|
| TBD FUND 965  | \$ -                   | \$ -                 | \$ -                 | \$ -                   | \$ -                         | \$ -                   | \$ -                   | 0.00%          | 16.67%                | \$ -                   |
| WF FUND 966   | \$ 200,000.00          | \$ 9,260.08          | \$ 3,500.00          | \$ 148,978.53          | \$ 103,500.00                | \$ 45,478.53           | \$ 96,500.00           | 48.25%         | 16.67%                | \$ 89,276.30           |
| TBD FUND 967  | \$ -                   | \$ -                 | \$ -                 | \$ -                   | \$ -                         | \$ -                   | \$ -                   | 100.00%        | 16.67%                | \$ -                   |
| RHWP FUND 968 | \$ 90,000.00           | \$ 5,250.00          | \$ -                 | \$ 39,570.00           | \$ 2,000.00                  | \$ 37,570.00           | \$ 88,000.00           | 97.78%         | 16.67%                | \$ 43,375.00           |
| HY FUND 969   | \$ 110,250.00          | \$ 17,400.00         | \$ -                 | \$ 78,775.00           | \$ 74,150.00                 | \$ 4,625.00            | \$ 36,100.00           | 32.74%         | 16.67%                | \$ 20,425.00           |
| PHEP FUND 971 | \$ 134,168.00          | \$ 16,100.00         | \$ -                 | \$ 129,135.17          | \$ 105,855.09                | \$ 23,280.08           | \$ 28,312.91           | 21.10%         | 16.67%                | \$ 57,070.71           |
| TBD FUND 973  | \$ -                   | \$ -                 | \$ -                 | \$ -                   | \$ -                         | \$ -                   | \$ -                   | 100.00%        | 16.67%                | \$ -                   |
| CHC FUND 976  | \$ 100,000.00          | \$ 9,012.92          | \$ 3,797.42          | \$ 77,491.75           | \$ 54,073.85                 | \$ 23,417.90           | \$ 45,926.15           | 45.93%         | 16.67%                | \$ 41,365.90           |
| CFK FUND 977  | \$ 45,000.00           | \$ 4,000.00          | \$ 600.00            | \$ 40,350.00           | \$ 23,600.00                 | \$ 16,750.00           | \$ 21,400.00           | 47.56%         | 16.67%                | \$ 16,750.00           |
| CB FUND 978   | \$ 11,580.00           | \$ -                 | \$ -                 | \$ 1,100.00            | \$ 11,580.00                 | \$ (10,480.00)         | \$ -                   | 100.00%        | 16.67%                | \$ -                   |
| <b>TOTAL</b>  | <b>\$ 8,340,101.70</b> | <b>\$ 375,044.10</b> | <b>\$ 596,282.07</b> | <b>\$ 4,878,457.62</b> | <b>\$ 5,078,743.19</b>       | <b>\$ (200,285.57)</b> | <b>\$ 3,261,358.51</b> | <b>39.10%</b>  | <b>16.67%</b>         | <b>\$ 2,705,649.10</b> |

OCTOBER 1, 2025 TO OCTOBER 31, 2025

| VEHICLE                              | MILEAGE | MILEAGE RATE             | TOTAL \$     |
|--------------------------------------|---------|--------------------------|--------------|
| 1                                    | 1398    | \$ 0.700                 | \$ 978.60    |
| 2                                    | 703     | \$ 0.700                 | \$ 492.10    |
| 3                                    | 1010    | \$ 0.700                 | \$ 707.00    |
| 4                                    | 1232    | \$ 0.700                 | \$ 862.40    |
| 5                                    | 1789    | \$ 0.700                 | \$ 1,252.30  |
| 6                                    | 904     | \$ 0.700                 | \$ 632.80    |
| 7                                    | 949     | \$ 0.700                 | \$ 664.30    |
| 8                                    | 1543    | \$ 0.700                 | \$ 1,080.10  |
| 9                                    | 1456    | \$ 0.700                 | \$ 1,019.20  |
| 10                                   | 1313    | \$ 0.700                 | \$ 919.10    |
| 13                                   | 1334    | \$ 0.700                 | \$ 933.80    |
| 14                                   | 1373    | \$ 0.700                 | \$ 961.10    |
| <hr/>                                |         |                          |              |
| TOTAL                                | 15004   |                          | \$ 10,502.80 |
| <hr/>                                |         |                          |              |
| GAS @25 MPG                          | 600.16  | \$2.32 / GAL             | \$ 1,392.37  |
| MAINTENANCE / REPAIRS                |         |                          | \$ 526.55    |
| NEW ESCAPE (60 MONTHS)               |         | \$29,561.50 EACH         | \$ 492.69    |
| SIX NEW VEHICLES (60 MONTHS)         |         | \$15,303.00 EACH         | \$ 1,530.30  |
| INSURANCE \$12,000.00 per year (EST) |         |                          | \$ 1,000.00  |
| TWO NEW VEHICLES (60 MONTHS)         |         | \$16,312.98 EACH         | \$ 543.77    |
| TWO NEW VEHICLES (60 MONTHS)         |         | 2 X\$31,637 X .60 / 5 YI | \$ 632.74    |
| NEW SPACE SILVER FORD ESCAPE         |         | \$27,102.25 EACH         | \$ 271.02    |
| TOTAL EXPENSES                       |         |                          | \$ 6,389.44  |
| <hr/>                                |         |                          |              |
| TOTAL MONTHLY SAVINGS                |         |                          | \$ 4,113.36  |
| <hr/>                                |         |                          |              |
| 2025 YTD SAVINGS                     |         |                          | \$ 31,063.34 |



Trumbull County Combined Health District  
Nursing Department Board Report

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**Board of Health Report November 19, 2025, for October 2025**

- Attached are the October 2025 Project DAWN report, overdose report, and animal bite report
- TCCHD Nursing Department conducted several influenza vaccine outreach clinics in the month of October and will continue to offer the current influenza vaccine for all populations, included uninsured and underinsured recipients.

**Nursing Division Staff Report:**

| <i>Reported Communicable Disease Cases for<br/>October 2025</i> |     |
|-----------------------------------------------------------------|-----|
| Campylobacter                                                   | 2   |
| Chlamydia                                                       | 23  |
| *Covid-19 Hospitalizations                                      | **5 |
| CPO (CP-CRE)                                                    | 7   |
| E. coli                                                         | 1   |
| Giardiasis                                                      | 1   |
| Gonococcal                                                      | 9   |
| Hepatitis A                                                     | 1   |
| Hepatitis B                                                     | 4   |
| Hepatitis C                                                     | 31  |
| Lyme                                                            | 13  |
| Strep Group A (invasive)                                        | 4   |
| Strep Pneumoniae                                                | 2   |
| Varicella                                                       | 2   |
| West Nile Virus                                                 | 1   |
| <b>TOTAL</b>                                                    | 106 |

Data extraction: 11/3/2025

Data Source: Ohio Disease Reporting System (ODRS)

Counts include all cases reported to ODRS and investigated by TCCHD. Counts do not represent actual cases of disease.

\*As of October 2025, only hospitalized COVID-19 cases are reportable.

\*\*Data Source: Ohio Department of Health Respiratory Dashboard (via the NHSN Hospital Respiratory Data)

Trumbull County Combined Health District  
Nursing Department Board Report

October 2025

| Nursing Programs           | # of Services Provided | Notes                                                                                                                                                                         |
|----------------------------|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CMH (Complex Medical Help) | 76 visits              | 59 families                                                                                                                                                                   |
| FCO (Family Connects Ohio) | 5 visits               | 5 families                                                                                                                                                                    |
| Wellness Events            |                        | Bazetta Fire Department Open House<br>FBO Resilience Roundtable and<br>Community Health Fair<br>Cortland FOP Trick or Treat Event<br>Brookfield Annual Safety Awareness Night |
| Car Seat Classes           | 2 classes              | 6 seats distributed                                                                                                                                                           |
| Child Immunization Clinics | 3 clinics              | TCCHD = 7<br>W. Farmington = 10<br>Mespo = 7                                                                                                                                  |
| Adult Immunization Clinic  | 1 clinic               | TCCHD = 6                                                                                                                                                                     |
| TB Testing                 | 10 tests               |                                                                                                                                                                               |
| Pregnancy Testing          | 0                      |                                                                                                                                                                               |
| TB Clinic Appointments     | 0 patients seen        |                                                                                                                                                                               |
| Cribs for Kids             | 12 cribs               | 2 classes = 6 cribs<br>Walk-In = 2 cribs<br>HMG family = 1 crib<br>NFP = 1 crib<br>CSB = 1 crib<br>Safety Event at TCCHD = 1 crib                                             |
| Influenza Outreach Clinics | 6 clinics              | County Employees<br>Kinsman Senior Center<br>Howmet<br>Venture Plastics<br>Classic Optical<br>Girard Multi-Gen Center                                                         |

**HFA ON-GOING HOME VISITING PROGRAM**

September 2025

HMG – Maximum Cases –105

| Home Visiting Programs | Caseload Beginning of Month Cases/Referrals | Caseload End of Month Cases/Referrals | # of Home Visits Kept/Un-Kept Visits |
|------------------------|---------------------------------------------|---------------------------------------|--------------------------------------|
| HMG                    | 65/2                                        | 68/8                                  | 95/15                                |



**Trumbull County Combined Health District  
October 2025**

**Project DAWN**

Number of people trained: 15

Number of Naloxone kits distributed to the community: 186

- Treatment Facilities: 130
- Children's Services: 30

Number of Naloxone kits placed for emergency access: 83

- Trumbull County Combined Health District Newsstand: 2
- Kinsman Family Health Newsstand: 27
- Compass Newsstand: 54

Number of Naloxone kits distributed to Law Enforcement: 7

**Total Number of kits distributed for October 2025: 276**

Number of reported overdose reversals by Law Enforcement: 8

**Other Distributions:**

- Deterra bags: 24
- Fentanyl test strips: 157
- Lockmed bags: 10
- Phone holders: 7
- Lockmed boxes: 19
- Coasters: 16
- Naloxone pouches: 4



# Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2025

Person Completing Form: \_\_\_\_\_

Phone: 1-330-675-2590

| List health jurisdictions covered below  | Jurisdiction (County, City or Combined) |
|------------------------------------------|-----------------------------------------|
| 1 <u>TRUMBULL COUNTY COMBINED HEALTH</u> | _____                                   |
| 2 _____                                  | _____                                   |
| 3 _____                                  | _____                                   |
| 4 _____                                  | _____                                   |
| 5 _____                                  | _____                                   |

| SPECIES OR ANIMAL GROUP  | HUMAN EXPOSURE EVENTS |             | 3. OTHER RABIES EXPOSURE EVENTS | 4. TOTAL EVENTS | 5. TOTAL PERSONS EXPOSED | 6. TOTAL PERSONS STARTING PEP |
|--------------------------|-----------------------|-------------|---------------------------------|-----------------|--------------------------|-------------------------------|
|                          | 1. BITES              | 2. NON-BITE |                                 |                 |                          |                               |
|                          | 1                     | 0           | 0                               | 1               | 1                        | 0                             |
| BAT                      | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| CAT                      | 1                     | 0           | 0                               | 1               | 1                        | 0                             |
| DOG                      | 17                    | 0           | 0                               | 17              | 17                       | 0                             |
| FERRET                   | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| LIVESTOCK                | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| OTHER DOMESTIC           | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| OTHER WILD               | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| RACCOON                  | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| RODENT/RABBIT (DOMESTIC) | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| RODENT/RABBIT (WILD)     | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| SKUNK                    | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| <b>TOTAL</b>             | <b>19</b>             | <b>0</b>    | <b>0</b>                        | <b>19</b>       | <b>19</b>                | <b>0</b>                      |

Electronic submission of the excel file by Email is preferred.

**Please rename the file with your health department name before submitting.**

In columns 1, 2, 3, 5 and 6 enter a number or zero. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please send to: Zoonotic Disease Program  
Bureau of Infectious Diseases  
Ohio Department of Health  
35 E Chestnut St., 6th Floor  
Columbus, OH 43215

Fax: (614) 564-2456

Email [zoonoses@odh.ohio.gov](mailto:zoonoses@odh.ohio.gov)



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**Trumbull County**

## Trumbull County Combined Health District

194 W. Main St.  
Cortland, OH 44410

[www.tcchd.org](http://www.tcchd.org)

Frank J. Miglizzo, MPH, REHS, Health Commissioner



Kristofer J. Wilster, MPH, REHS ✓  
Director of Environmental Health Report  
November 19, 2025

- Permits & Applications for October 2025:

|                                  |    |
|----------------------------------|----|
| - Residential Septic .....       | 42 |
| - Private Water Systems .....    | 25 |
| - Plumbing – Residential .....   | 72 |
| - Plumbing – Commercial .....    | 2  |
| - Real Estate Applications ..... | 42 |

- Inspections for October 2025:

|                                      |     |                                                                                |          |
|--------------------------------------|-----|--------------------------------------------------------------------------------|----------|
| - Private Water Systems .....        | 16  | - Nuisances – Solid Waste.....                                                 | 52       |
| - Plumbing.....                      | 65  | - Nuisances – Housing.....                                                     | 15       |
| - Manufactured Home Parks .....      | 0   | - Nuisances – Grass.....                                                       | 0        |
| - Schools.....                       | 13  | - Rodent Control (Complaints).....                                             | 5        |
| - Public Pools/Spas.....             | 0   | - Real Estate Evaluations .....                                                | 85       |
| - Tattoo & Body Piercing.....        | 3   | - Residential Sewage.....                                                      | 206      |
| - Campgrounds .....                  | 0   | - O & M Sampling.....                                                          | 693      |
| - Food Service Operations .....      | 172 | - Semi-Public Sewage Systems .....                                             | 2        |
| - Food Service Mobile Units.....     | 1   | - Solid Waste Landfill .....                                                   | 1        |
| - Food Service Temporary Units ..... | 7   | - C&DD .....                                                                   | 1        |
| - Retail Food Establishments .....   | 62  | - Smoking Investigations.....                                                  | 0        |
| - Mosquito Investigations.....       | 0   | - Water Sampling and Baseline Sampling<br>of Water for Oil & Gas Drilling..... | 35       |
| - Institution Inspections.....       | 1   | - Other: Accreditation.....                                                    | 161 Hrs. |
| - Nuisances Sewage .....             | 9   |                                                                                |          |

- Administrative Hearings Scheduled for October 2025:

|                              |   |                           |   |
|------------------------------|---|---------------------------|---|
| - Private Water Systems..... | 7 | - Sewage .....            | 8 |
| - Solid Waste .....          | 5 | - Sewer Tie Ins.....      | 0 |
| - Sewage Complaints.....     | 0 | - Animal Complaints ..... | 0 |
| - Point of Sale .....        | 1 | - O & M .....             | 1 |
| - Real Estate .....          | 5 | - Other: .....            | 0 |

- Administrative Hearing Outcomes for October 2025:

|                                 |    |                   |   |
|---------------------------------|----|-------------------|---|
| - Complied .....                | 5  | - Vacant.....     | 0 |
| - Consent to Board Order .....  | 5  | - Table .....     | 0 |
| - No Shows – F & O Issued ..... | 17 | - Cancelled ..... | 0 |



# Board's Findings Orders Update

## TCHD

| Last Name       | First Name      | Violation Address       | Township    | Program/Type | Date of Board Meeting | Findings & Orders | Time-frame | Status  |
|-----------------|-----------------|-------------------------|-------------|--------------|-----------------------|-------------------|------------|---------|
| Troyer          | Marvin          | 9262 Laird              | Mespo       | PWS          | 10/1/25               | Consent           | 60 days    | pending |
| Koehler         | James & Cynthia | 1523 Sodom Hutchings    | Vienna      | PWS          | 10/1/25               | Consent           | 60 days    | pending |
| Mattenheim Inc. |                 | 3150 St. Rt. 5          | Braceville  | PWS          | 10/1/25               | F&O               | 30 days    | pending |
| 20001 BC LLC    |                 | 9849 St Rt 5            | Kinsman     | PWS          | 10/1/25               | Complied          |            |         |
| Stutzman        | Billy           | 8621 Brigden            | Mesopotamia | PWS          | 10/1/25               | F&O               | 30 days    | pending |
| Burbles         | Hannah          | 1537 Kinsman            | Greene      | PWS          | 10/1/25               | F&O               | 30 days    | pending |
| Burkholder      | Matthew         | 404 Niles Vienna        | Vienna      | PWS          | 10/1/25               | F&O               | 30 days    | pending |
| Mazon           | Tammy/Harold    | 8264 Warren Sharon Rd   | Brookfield  | SW           | 10/20/25              | F&O               | 30 days    | pending |
| Dixon           | Daniel          | 7552 Warren Sharon      | Brookfield  | SW           | 10/20/25              | F&O               | 30 days    | pending |
| Hallstrom       | Kathleen        | 1922 Bloomfield Kinsman | Bloomfield  | SW           | 10/20/25              | F&O               | 30 days    | pending |
| Cobb            | Lovie & Jeffrey | 910 Martin Luther King  | Warren City | O&M          | 10/20/25              | Consent           | 30 days    | pending |
| Scheidt         | Gwynn           | 1187 George             | Brookfield  | SW           | 10/20/25              | F&O               | 30 days    | pending |
| Byers           | Brent           | 234 Champion            | Champion    | SW           | 10/20/25              | F&O               | 30 days    | pending |
| Burcham         | Mark & Sharon   | 424 Warner              | Vienna      | Sewage       | 10/20/25              | F+O               | 90 days    | pending |
| Altheide        | William         | 6101 Hoss               | Bristol     | RE           | 10/20/25              | F&O               | 30 days    | pending |
| Nezbeth         | Daniel          | 6428 Shafer             | Champion    | RE           | 10/20/25              | F&O               | 30 days    | pending |
| Hunter          | David           | 4528/4520 Warren Sharon | Vienna      | RE           | 10/20/25              | Consent           | 120 days   | pending |
| Stottlemire     | Jamie           | 1371 Karen Oval         | Vienna      | RE           | 10/20/25              | F&O               | 90 days    | pending |
| Byler           | Andrew & Amanda | 9685 Girdle             | Mespo       | RE           | 10/20/25              | F&O               | 90 days    | pending |
| Culver Jr.      | Albert          | 6211 St. Rt. 45         | Bristol     | POS          | 10/20/25              | F&O               | 30 days    | pending |
| Detweiler       | Paul            | 4682 St. Rt. 305        | Southington | Septic       | 10/27/25              | F&O               | 90 days    | pending |
| Bricker         | Richard         | 3445 W. River           | Newton      | Septic       | 10/27/25              | Complied          |            |         |
| Gearhart        | Jason           | 658 Braceville Robinson | Braceville  | Septic       | 10/27/25              | Complied          |            |         |
| McFalls         | James           | 5956 St. Rt. 45         | Bristol     | Septic       | 10/27/25              | Complied          |            |         |
| Kelley          | Jason           | 139 Deihl               | Braceville  | Septic       | 10/27/25              | F&O               | 90 days    | pending |
| Kauffman        | Marcus          | 4500 GP Easterly        | Farmington  | Septic       | 10/27/25              | Consent           | 6 months   | pending |
| Hites           | Diane           | 5285 Smith Stewart      | Vienna      | Septic       | 10/27/25              | Complied          |            |         |





**Trumbull County Combined Health District**  
194 W. Main St.  
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[www.tcchd.org](http://www.tcchd.org)

Frank J. Migliozi, MPH, REHS, Health Commissioner



**Grants Coordinator Report**  
**Jenna Amerine, MPH, CHES**  
**November 2025**

**Creating Healthy Communities (CHC) - \$100,000**

- October 1, 2024 – September 30, 2025
- Billed \$4,534.22 for Final Expenditure Report.

**Creating Healthy Communities (CHC) FY26 - \$100,000**

- October 1, 2025 – September 30, 2026
- Billed \$10,690.73 for October 2025
- Completed Special Conditions for FY26.

**Cribs for Kids (CFK) - \$55,800**

- October 1, 2024 – December 31, 2025
- Billed \$2,800.00 for October 2025.
- Submitted monthly program report.

**Get Vaccinated Ohio (GVO) - \$51,815**

- July 1, 2025– June 30, 2026
- Billed \$2,093.00 for October 2025.
- Submitted monthly program report.

**Integrated Harm Reduction - \$168,000**

- September 29, 2025 – September 30, 2026
- Billed \$0 for October 2025.
- No program report due this month.

**Mosquito Control Grant - \$22,500**

- May 1, 2025 – November 30, 2025
- Billed \$0 for October 2025.

**Public Health Emergency Preparedness (PHEP) - \$134,168**

- July 1, 2025 – June 30, 2026
- Billed \$6,708.00 for October 2025.
- No program report due this month.

**Public Health Workforce (WF23) - \$550,000**

- July 1, 2023 – November 30, 2027
- Billed \$11,051.23 for October 2025.
- No program report due this month.

**Reproductive Health and Wellness (RHWP) - \$83,750**

- April 1, 2025 – March 31, 2026
- Billed \$4,395.83 for October 2025.
- No program report due this month.

**Services for Homeless Youths and Homeless Pregnant Youths- \$101,250**

- July 1, 2025 – June 30, 2026
- Billed \$0 for October 2025.
- Submitted monthly program report.

**Trumbull County Adult Probation Class - \$18,170.40**

- July 1, 2025 – June 30, 2027
- Billed \$638.28 for October 2025.
- No program report due this month.

---

**Total Grants Amount Billed for October 2025 - \$35,565.01**



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## Trumbull County Combined Health District

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[www.tcchd.org](http://www.tcchd.org)

Frank J. Miglizzo, MPH, REHS, Health Commissioner



Date: 11/13/2025

To: Trumbull County Combined Health District Board

From: Dan Bonacker, MPH, EHSIT, Accreditation Coordinator

RE: Board Report (11/19/2025)

---

- **Accreditation:**

- **Strategic Plan (S.P.):**

- **Strategic Planning** will be the primary focus of our second and final all-day staff training on **November 21, 2025**. Guided by the NACCHO framework, we will conduct **SWOT analyses**, develop our **mission, vision, and values statements**, and complete several additional components of the strategic planning process in preparation for the official **Strategic Plan kickoff in 2026**.

- **Performance Management (PM):**

- **The Performance Management Dashboards for the third quarter of 2025 have been finalized.** Copies are posted in the Health District mail room and have also been included in your board packet for your review and reference.

- **Re-Accreditation Work:**

- I am continuing to review all ten domains and to identify team members who will be assigned specific standards and measures prior to the site visit. This approach will help ensure a more efficient and well-coordinated process during the visit.
    - The virtual site visit for our reaccreditation process is scheduled for **December 12, 2025, from 10:30 a.m. to 3:30 p.m.** In addition to this site visit, the Health District is participating in three pilot programs through PHAB: the **Community Context Program**, the **Insight to Action Program**, and the **Discussion in Lieu of Documentation Program**.

- **Workforce Development (WFD):**

- The **Cultural Calendar for November 2025** has been posted in the communal area near **Room 11 and the Media Room**, adjacent to the mailboxes.
    - Our second and final all-day staff training session will be held on **November 21, 2025, from 8:00 a.m. to 4:00 p.m.**

- **Quality Improvement (QI):**



- During the all-day staff training scheduled for **November 21, 2025**, we will focus on **Quality Improvement**, with particular attention to the **consolidation of several internal staff survey tools into a single “pulse” survey**. This initiative aims to maintain the quality and depth of collected data while streamlining the overall process to improve efficiency.
- **Community Health Assessment/Community Health Improvement Plan (CHA/CHIP):**
  - The **final draft of the MTCHP Community Health Improvement Plan (CHIP)** report was released by the consultant, **Moxley Health**, to the **MTCHP** on **November 7, 2025**. While the CHIP identifies several priority areas for the **Trumbull County Combined Health District (TCCHD)** to address, committees comprised of representatives from both **Mahoning and Trumbull County agencies** have been established to further analyze and refine these priority areas.



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## Performance Management Objective (Quality)

**Program Supervisor:** E Heckman, F. Migliozi  
**Email:** [erin.heckman@co.trumbull.oh.us](mailto:erin.heckman@co.trumbull.oh.us); [hemiglio@co.trumbull.oh.us](mailto:hemiglio@co.trumbull.oh.us)  
**Person Responsible:** D. Bonacker, Jan C., Mackenzie H., E. Clark, J. Francis  
**Email:** [hebonack@co.trumbull.oh.us](mailto:hebonack@co.trumbull.oh.us); [hecliffe@co.trumbull.oh.us](mailto:hecliffe@co.trumbull.oh.us); [heclark@co.trumbull.oh.us](mailto:heclark@co.trumbull.oh.us); [hefranci@co.trumbull.oh.us](mailto:hefranci@co.trumbull.oh.us); [mackenzie.hettrick@co.trumbull.oh.us](mailto:mackenzie.hettrick@co.trumbull.oh.us)  
**Data Sources:** Internal Documents  
**Data Model Utilized:** Tabulation of metrics

**Division:**

Administration and Nursing

**Data Collected:** Quarterly

### Objectives

Year 1 Year 2 Year 3 Year 4 Year 5  
Quarter

### Metric(s) Measured

Increase (+) /  
Decrease (-) /  
Level (=)

\* From Previous Quarter / by %

Increase median Days Reporting Lag for  
Selected Diseases by 75% annually.  
(Ericka Clark)

Increase the # of health equity modalities  
utilized within TCCHD intervention  
approaches by 1 annually.  
(Dan Bonacker)

Increase the # of families seeking and  
obtaining Safe Sleep Kits by 75 annually.  
(Jan Chickering)

Increase the # of families seeking and  
obtaining Car Seats for children by 75  
annually.  
(Jennifer Francis)

Increase the # of Trumbull County  
Residents requesting Tobacco Cessation  
Services by 75 annually.  
(Makenzie Hettrick)

100%

0%

100%

79%

100%

See attached table

Nothing occurred in  
2025 as of this document  
writing.

Number of safe sleep kits  
distributed. (138 given out  
so far).

Number of car seats  
distributed. (59 given out  
so far).

Number of tobacco  
cessation cards  
distributed.  
(1,415 distributed so  
far).

-75%

1

75

75

75

Met

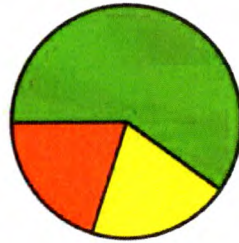
Not on  
Target.

Met.

On  
Target.

Met

Quality



Green Yellow Red

10/24/2025

Median Reporting Time for Communicable Diseases  
Time Period: July 1, 2025 - September 30, 2025

| Disease                                                  | Median Days |
|----------------------------------------------------------|-------------|
| Campylobacteriosis                                       | 1           |
| Cryptosporidiosis                                        | 1           |
| E. coli O157:H7 and shiga toxin-producing (STEC) E. coli | 0           |
| Giardiasis                                               | *           |
| Influenza-associated hospitalization                     | 3           |
| Legionnaires' disease                                    | 1           |
| Pertussis                                                | 1           |
| Salmonellosis                                            | 1           |
| Shigellosis                                              | *           |

\*0 cases reported during time frame specified

\*\* case reported to ODH/TCHD untimely/outside of typical parameters



## Performance Management Objective (Service)



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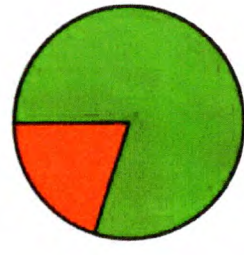
**Trumbull County**

**Program Supervisor:** K. Wilster, F. Miglioizzi **Data Sources:** Internal Documents  
**Email:** hemiglio@co.trumbull.oh.us; hewilste@co.trumbull.oh.us  
**Person Responsible:** D. Bonacker, J. Amerine, J. Francis, K. Wilster **Data Model Utilized:** Tabulation of metrics  
**Email:** hebonack@co.trumbull.oh.us; heamerin@co.trumbull.oh.us; hefranci@co.trumbull.oh.us

**Division:** Administration, Environmental, and Nursing **Data Collected:** Quarterly

| Objectives                                                                                                                                                 | Quarter |        |        |        |        | Metric(s) Measured | Increase (+) / Decrease (-) / Level (=) | Annual Target | Target Status  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------|--------|--------|--------|--------------------|-----------------------------------------|---------------|----------------|
|                                                                                                                                                            | Year 1  | Year 2 | Year 3 | Year 4 | Year 5 |                    |                                         |               |                |
| Increase the # of preventative disease referrals made to the appropriate agency by 2 annually.<br>(Dan Bonacker)                                           |         |        |        | X      |        | 3                  | 100%                                    | 2             | Met.           |
| Increase the % of Facilities Licensed Under the Food Service Program that are Surveyed for Customer Service Satisfaction by 3% annually.<br>(Dan Bonacker) |         |        |        | X      |        | 3                  | 100%                                    | 3%            | Not on target. |
| Increase the # of external preventative disease services uploaded to the TCCHD digital dissemination platforms by 2 annually.<br>(Dan Bonacker)            |         |        |        | X      |        | 3                  | 100%                                    | 2             | Met.           |
| Increase the % of Homeowners with Private Water Systems (PWS) that are Surveyed for Customer Service Satisfaction by 3% annually.<br>(Kris Wilster)        |         |        |        | X      |        | 3                  | 0%                                      | 3%            | Not on target. |
| Increase the % of website user traffic through social media advertising by 3% annually.<br>(J. Francis)                                                    |         |        |        | X      |        | 3                  | 100%                                    | 3%            | Met.           |
|                                                                                                                                                            |         |        |        |        |        |                    |                                         |               |                |

Service



Green Yellow Red



## Performance Management Objective (People)



**Public Health**  
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**Trumbull County**



**Program Supervisor:** Frank Migliozi  
**Email:** hemiglio@co.trumbull.oh.us  
**Person Responsible:** Dan Bonacker  
**Email:** hebonack@co.trumbull.oh.us

**Data Sources:** Internal Documents  
**Data Model Utilized:** Tabulation of metrics

**Division:** Administration

**Data Collected:** Quarterly

### Objectives

Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Quarter

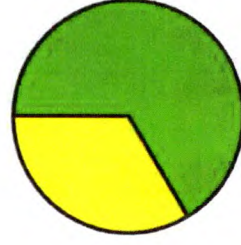
### Metric(s) Measured

Increase (+) /  
Decrease (-) /  
Level (=)

\* From Previous Quarter/ by %

### Annual Target Status

People



Green Yellow Red

% of Staff Trained in Employee Identified Training Needs (WFDP). (Goal: 100%)

Increase the # TCCHD employees who partake within the mentorship/successorship program by 2 over 5 years.

**Removed in May of 2025: (No longer measured)**

Increase the # of employees who are incorporated into the Quality Improvement Projects/Endeavors by 2 per every QI project/endeavor (Generally 2 QI projects are done annually).

Increase the # of employees engaging within Performance Management Projects/Endeavors by 2 per every Performance Management project/endeavor. (Performance Management meets quarterly).

(100%) or 39

On target.

50%

N/A

N/A

100%

Met.

100%

Met.



## Performance Management Objective (Collaboration)



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**Trumbull County**



**Program Supervisor:** Frank Migliozi  
**Email:** hemiglio@co.trumbull.oh.us  
**Person Responsible:** Dan Bonacker  
**Email:** hebonack@co.trumbull.oh.us

**Data Sources:** hChoices  
**Data Model Utilized:** Google sheet that tabulates metrics when entered

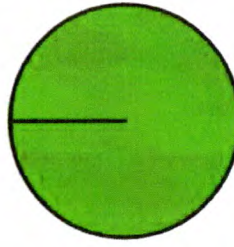
**Division:** Administration

**Data Collected:** Quarterly

### Objectives

|                                                                                                                                                         | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Quarter | Metric(s) Measured                                           | Increase (+) / Decrease (-) / Level (=) | Annual Target | Target Status |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|--------|--------|--------|--------|--------|---------|--------------------------------------------------------------|-----------------------------------------|---------------|---------------|
| Increase the # of NGO (Non-Governmental Organizations) businesses that utilize the wellness hub for information dissemination and sharing by 2 annually |        |        |        | X      |        | 3       | Anderson Dubose & One Health Ohio                            | 100%                                    | 2             | Met.          |
| Increase the # of businesses that offer transportation services as referrals on the county wellness hub by 1 annually.                                  |        |        |        | X      |        | 3       | Garwin                                                       | 100%                                    | 1             | Met.          |
| Increase the # of governmental agencies that utilize the wellness hub for information dissemination and sharing by 2 annually                           |        |        |        | X      |        | 3       | We thrive together bulldogs, and we thrive together warriors | 100%                                    | 2             | Met.          |
| Increase the # of referred services within the wellness hub to demonstrate collaboration by 10 annually.                                                |        |        |        | X      |        | 3       | Society of St. Vincent De Paul                               | 100%                                    | 10            | Met.          |
|                                                                                                                                                         |        |        |        |        |        |         |                                                              |                                         |               |               |
|                                                                                                                                                         |        |        |        |        |        |         |                                                              |                                         |               |               |

Collaboration



Green Yellow Red





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## Operating Ratio and Profit Margin Dashboard

|                                                  |                                                      |
|--------------------------------------------------|------------------------------------------------------|
| <b>Program Supervisor:</b> <u>Frank Migliozi</u> | <b>Data Sources:</b> <u>Internal Documents</u>       |
| <b>Email:</b> <u>hemiglio@co.trumbull.oh.us</u>  |                                                      |
| <b>Person Responsible:</b> <u>Dan Dean</u>       | <b>Data Model Utilized:</b> <u>Profit Margin and</u> |
| <b>Email:</b> <u>hedean@co.trumbull.oh.us</u>    | <u>Operating Ratio Formulas</u>                      |

|                                        |                                         |
|----------------------------------------|-----------------------------------------|
| <b>Division:</b> <u>Administrative</u> | <b>Data Collected:</b> <u>Quarterly</u> |
|----------------------------------------|-----------------------------------------|

| <u>General Fund</u>                                                                              | <u>2025 3<sup>rd</sup> Q.</u> | <u>YTD 2025</u> |
|--------------------------------------------------------------------------------------------------|-------------------------------|-----------------|
| <u>Total Revenue (General Fund)</u>                                                              | 1,121,279.93                  | 2,270,606.24    |
| <u>Total Expenses (General Fund)</u>                                                             | 684,950.84                    | 2,325,783.10    |
| <u>Operating Ratio (OR)</u><br>Maintain an operating ratio of 0 to 1                             | 0.61                          | 1.02            |
| <u>Surplus/Deficit</u>                                                                           | 436,329.09                    | (55,176.86)     |
| <u>Profit Margin/Surplus Ratio</u><br>Maintain a positive profit margin of 20% or less annually. | 39%                           | -2%             |

**Green numbers** indicate we are meeting our stated goals.

**Red numbers** indicate we are not meeting our stated goals.

An operating ratio (OR) is a financial metric that measures a company's operating expenses against its revenue.

A lower (OR) generally indicates greater efficiency and profitability.

An (OR) below 1 (or 100%) suggests the company is generating an operating profit, while an (OR) above 1 indicates an operating loss/deficit.





**Public Health**  
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**Trumbull County**



## Operating Ratio and Profit Margin Dashboard

**Program Supervisor:** Frank Migliozi **Data Sources:** Internal Documents  
**Email:** hemiglio@co.trumbull.oh.us  
**Person Responsible:** Dan Dean **Data Model Utilized:** Profit Margin and  
**Email:** hedean@co.trumbull.oh.us Operating Ratio Formulas

**Division:** Administrative **Data Collected:** Quarterly

| <u>Grant Funds</u>                                                                               | <u>2025 3<sup>rd</sup> Q.</u> | <u>YTD 2025</u> |
|--------------------------------------------------------------------------------------------------|-------------------------------|-----------------|
| <u>Total Revenue (Grant Funds)</u>                                                               | 206,122.83                    | 806,472.12      |
| <u>Total Expenses (Grant Funds)</u>                                                              | 535,637.09                    | 661,945.46      |
| <u>Operating Ratio (OR)</u><br>Maintain an operating ratio of 0 to 1                             | 2.60                          | 0.82            |
| <u>Surplus/Deficit</u>                                                                           | (329,514.26)                  | 144,526.66      |
| <u>Profit Margin/Surplus Ratio</u><br>Maintain a positive profit margin of 20% or less annually. | -160%                         | 18%             |

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## Operating Ratio and Profit Margin Dashboard

|                                           |                                               |
|-------------------------------------------|-----------------------------------------------|
| <u>Program Supervisor:</u> Frank Migliozi | <u>Data Sources:</u> Internal Documents       |
| <u>Email:</u> hemiglio@co.trumbull.oh.us  |                                               |
| <u>Person Responsible:</u> Dan Dean       | <u>Data Model Utilized:</u> Profit Margin and |
| <u>Email:</u> hedeane@co.trumbull.oh.us   | Operating Ratio Formulas                      |

|                                 |                                  |
|---------------------------------|----------------------------------|
| <u>Division:</u> Administrative | <u>Data Collected:</u> Quarterly |
|---------------------------------|----------------------------------|

| <u>All Funds</u>                                                                                 | <u>2025 3<sup>rd</sup> Q.</u> | <u>YTD 2025</u> |
|--------------------------------------------------------------------------------------------------|-------------------------------|-----------------|
| <u>Total Revenue (All Funds)</u>                                                                 | 1,677,492.26                  | 4,503,413.52    |
| <u>Total Expenses (All Funds)</u>                                                                | 1,706,845.54                  | 4,482,461.12    |
| <u>Operating Ratio (OR)</u><br>Maintain an operating ratio of 0 to 1                             | 1.02                          | 1.00            |
| <u>Surplus/Deficit</u>                                                                           | (29,353.28)                   | 20,952.40       |
| <u>Profit Margin/Surplus Ratio</u><br>Maintain a positive profit margin of 20% or less annually. | -2%                           | 0%              |

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## Operating Ratio and Profit Margin Dashboard

Trumbull County

**Program Supervisor:** Frank Migliozi  
**Email:** hemiglio@co.trumbull.oh.us  
**Person Responsible:** Dan Dean  
**Email:** hedeane@co.trumbull.oh.us

**Data Sources:** Internal Documents  
**Data Model Utilized:** Profit Margin and Operating Ratio Formulas

**Division:** Administrative

**Data Collected:** Quarterly

| Fee for Service Funds                                                                     | 2025 3 <sup>rd</sup> Q. | YTD 2025     |
|-------------------------------------------------------------------------------------------|-------------------------|--------------|
| Total Revenue (Fee for Service Funds)                                                     | 1,471,369.43            | 3,696,941.40 |
| Total Expenses (Fee for Service Funds)                                                    | 1,171,208.45            | 3,820,515.66 |
| Operating Ratio (OR)<br>Maintain an operating ratio of 0 to 1                             | .80                     | 1.03         |
| Surplus/Deficit                                                                           | 300,160.98              | (123,574.26) |
| Profit Margin/Surplus Ratio<br>Maintain a positive profit margin of 20% or less annually. | 20%                     | -3%          |

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## Operating Ratio and Profit Margin Dashboard

|                                           |                                                                        |
|-------------------------------------------|------------------------------------------------------------------------|
| <u>Program Supervisor:</u> Frank Migliozi | <u>Data Sources:</u> Internal Documents                                |
| <u>Email:</u> hemiglio@co.trumbull.oh.us  |                                                                        |
| <u>Person Responsible:</u> Dan Dean       | <u>Data Model Utilized:</u> Profit Margin and Operating Ratio Formulas |
| <u>Email:</u> hedeane@co.trumbull.oh.us   |                                                                        |

|                                 |                                  |
|---------------------------------|----------------------------------|
| <u>Division:</u> Administrative | <u>Data Collected:</u> Quarterly |
|---------------------------------|----------------------------------|

| <u>Payroll</u>                                                                                   | <u>2025</u><br><u>3<sup>rd</sup> Q.</u> | <u>YTD</u><br><u>2025</u> |
|--------------------------------------------------------------------------------------------------|-----------------------------------------|---------------------------|
| <u>Total Revenue (Payroll)</u>                                                                   | N/A                                     | N/A                       |
| <u>Total Expenses (Payroll)</u>                                                                  | 962,880.51                              | 3,070,332.01              |
| <u>Payroll % of total expenses</u>                                                               | 56%                                     | 68%                       |
| <u>Surplus/Deficit</u>                                                                           | N/A                                     | N/A                       |
| <u>Profit Margin/Surplus Ratio</u><br>Maintain a positive profit margin of 20% or less annually. | N/A                                     | N/A                       |

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This dashboard tracks the % of total expenses (all expenses) spent on employee salaries, wages, and benefits annually. (Acceptable range is 50% to 60%).



**Report of the Health Educator**  
**Trumbull County Combined Health District**  
**Kris Kriebel**  
**Updates for November 19th Board Meeting**

Creating Healthy Communities Grant

- CHC Grant Activities:

- CHC Coalition:

- No meeting this month

- Partner Organization Activities:

- Attended HCP Healthy Food Retail meeting
    - Attended HCP Active Transportation meeting
    - Attended HCP Parks and Green Space meeting
    - Attended HCP Steering Committee meeting
    - Attended HCP Core Team Meeting
    - Attended Pedestrian Safety and Education Coordinator Team meeting

- Liberty Township Strategies:

- Distributed food to clients at Church Hill United Methodist Food Pantry

- Warren City Strategies:

- Held two training sessions for the Transportation Ambassador position.
      - Covered topics on Active Transportation, pedestrian and bicycle laws and safety, and local efforts around Active Transportation.
      - Will be utilizing CHC funds for this grant year to purchase new playground equipment for Interfaith Park.
        - Need to do community outreach to determine what equipment the community would like to see installed.

- Niles City Strategies:

- Working with the city planner to determine if the current work plan for Niles will be the installation of pedestrian infrastructure around the Niles Middle School or if we will be changing the project.
      - Potentially, may do another demonstration project.
      - Move the installation project to another area outlined in the Active Transportation Plan.

- TCCHD

- Attended Hazard Mitigation Work Session
    - Attended PHAB Community Context Session

Plans for December 2025

- Attend HCP Active Transportation Action Team meeting
- Attend HCP Healthy Food Retail Action Team meeting
- Attend HCP Parks and Green Spaces Action Team meeting
- Attend HCP Steering Committee meeting
- Attend HCP Pedestrian Coordinator Oversight meeting
- Attend TCCHD Administrative meeting